



**Directorate for Deputy Chief Executive  
Partnerships, Policy and Communications**

Service Director: Roger Goodes  
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Name  
address 1  
address 2  
address 3  
Postcode

Date  
Scheme Ref:

Dear **name**

**Application for **organisation** towards the **scheme**.**

I am writing to inform you that on this occasion your application for funding of **£amount** towards the **scheme** has been unsuccessful.

As the High Wycombe Town Committee Budget is devolved from the Buckinghamshire Council budget, I have a responsibility to ensure financial contributions are monitored and managed appropriately and transparently. As such, the application for the above scheme was not successful for the following reason/s:

**Explanation of why funding is rejected.**

If you would like to apply for funding in the future, for this or any other scheme, you will need to complete a new application. Unfortunately, we will be unable to use any information we currently have on record. Please follow our funding application process to apply - [High Wycombe town community grants | Buckinghamshire Council](#).

Yours sincerely

Councillor Sarfaraz Khan Raja  
Chairman High Wycombe Town Committee